

THE *ELLA HAWES* INSTITUTE

for Early Childhood Educators

## **CHILD DEVELOPMENT ASSOCIATE (CDA) TRAINING COURSE 2011-2012**

Primary Instructor  
**DEBBIE WEYMOUTH**

Administrator  
**ANNE MCINTYRE**

This course will enable students to complete the education requirements and the Professional Resource File required for the CDA Direct Assessment.

It consists of 10 modules and requires a minimum of 120 clock hours of study for completion. Requirements of each module include seminar attendance and completion of study assignments. The course is designed for self-motivated students.

### **Cost of complete course:**

\$500.00

Includes 2 textbooks, CDA packet, all required materials, and \$100 Registration Fee (Registration fee due at orientation; half of course fee due at first class)

All classes on Tuesdays (except 11/21) - 6:30-8:30P

### **Dates:**

Orientation – September 13, 2011

Classes – September 20, October 4 & 18, November 8 & 21\*, December 6,  
January 10 & 24, February 7 & 21, March 6 & 20, April 3 & 17

\*Monday

### **Requirements of student:**

- Meet CDA candidate eligibility requirements as defined by the Council for Early childhood Recognition
- For each module, attend the seminar(s) and complete self-study assignments by the designated date
- Understand that only one absence is permitted without prior approval from the program administrator
- Find an advisor (must meet certain requirements) to complete the final observation
- Distribute and collect parent questionnaires
- Complete the Direct Assessment Application form
- Schedule the verification visit with a Council representative

The class is designed to have students ready to apply for CDA certification by June 1, 2012

### **R.S.V.P. for Orientation**

**713-402-5030 – or – [dayschool@stlukesmethodist.org](mailto:dayschool@stlukesmethodist.org)**

Please supply the following with RSVP:

Name, School where employed, Phone number & Email address